**No Show/Cancellation Policy Effective: 5/6/13**

To Our Patients:

All of us at Infinite Dental Wellness are committed to helping you manage and maintain your dental healthcare needs. When you schedule an appointment with us, that time is reserved exclusively for you to review, discuss, and treat your conditions. If you know that you will be unable to keep your appointment, we ask you to show consideration by calling our office **48 hours** in advance. Providing our office with adequate notice will allow us to offer that appointment time to another patient who needs to see the doctor. We do understand that on occasion, unforeseen circumstances do arise and the need to cancel your scheduled appointment without advanced notice may be unavoidable. We will address those situations as appropriate.

**The following no-show/cancellation fee will be assessed**:

A **$50 charge** will be assessed for "no showing" or for failing to give 48-hour notice of the need to cancel all **routine appointments**.

**$85 charge on Saturday’s appointments.**

All no show/cancellation charges will need to be paid prior to your next appointment with the doctor. Three or more no shows or cancellations will require the account to be paid in full and a pre-payment of this fee to reserve an appointment time. Pre payments will be applied to any charges incurred for this visit. These charges are not billable to your insurance and will be the patient’s responsibility.

We thank you for working with us to ensure that services are provided to all our patients in the best manner possible.

I have read and understand the patient no show/cancellation policy of the practice and agree to be bound by the terms as stated. I also understand the practice reserves the right to amend this policy as needed.

Patient or Guardian Signature Date